



## SUPPLY CHAIN MANAGER

**JOB NO: PVG202010251    LOCATION: SMITHERS, BC**

### Welcome to the Brucejack Mine!

We are Pretivm – a Canadian mining company, headquartered in Vancouver, BC and the proud owner of the Brucejack Gold Mine. Brucejack Mine is a 3,800 tonnes-per-day high-grade gold underground mine located in northwestern British Columbia, approximately 65 kilometers north of Stewart.

As an employer, we are committed to ensuring a safe, comfortable and diverse working environment. We are working closely with our neighbours – the local communities and First Nations - to provide employment.

This position is located at Pretium's Brucejack site within the Supply Chain department. The position's primary report is to the Warehouse Operations Superintendent.

#### About the Opportunity:

We currently have an exciting opportunity available for a **Supply Chain Manager** to join the **Brucejack Mine** in **Northwestern, British Columbia**.

In this role, you will be responsible for overseeing and directing all procurement, purchasing, distribution and financial forecasting of equipment, materials and supplies to and from the Brucejack Mine. This includes responsibility for coordinating shipping/receiving, inventory control and tracking of goods to ensure the most cost-effective availability of parts and material for the seamless operation of the project in a safe and effective manner while overseeing supply chain personnel. Position will be located in **Smithers, British Columbia**.

The position report is to the General Manager or designate.

#### Responsibilities:

Perform the following duties, with safety being the number one priority:

- Examine existing procedures or opportunities for streamlining activities to meet product distribution needs.
- Review or update supply chain practices in accordance with environmental policies, standards and regulations.
- Lead the supply chain team in executing best practices and measuring performance through agreed upon Key Performance Indicators (KPIs) such as on time delivery, on time shipping, fill rate, and customer/carrier scorecards.
- Collect, audit, analyze and report monthly KPIs to senior management.
- Select transportation routes to maximize economy by combining shipments or consolidating warehousing and distribution.
- Diagram supply chain models to help facilitate discussions with customers.
- Develop material costs forecasts or standard cost lists.
- Assess appropriate material handling equipment needs and staffing levels to load, unload, move, or store materials.
- Negotiate prices and terms with suppliers, vendors, or freight forwarders.
- Monitor supplier performance to assess ability to meet quality and delivery requirements.

- Monitor forecasts and quotas to identify changes or to determine their effect on supply chain activities.
- Consult with suppliers to discuss supply/delivery issues or to discuss material/supply forecasts or changes.
- Implement new or improved supply chain processes.
- Collaborate with other mining departments to identify or qualify new suppliers.
- Develop or implement procedures or systems to evaluate or select suppliers.
- Analyze information about supplier performance or procurement program success.
- Design or implement supply chains that support environmental policies.
- Document physical supply chain processes, such as workflows, cycle times, position responsibilities, or system flows.
- Design or implement warehousing strategies for equipment, materials and supplies.
- Direct and confer with Supply Chain Departmental staff (Buyers/Logistics Coordinators/Shipping/Receiving) to forecast demand or create supply plans that ensure availability of materials or products.
- Monitor, evaluate and address supply chain employee performance.
- Providing supply chain members with essential market and product information to assist them in planning their own work schedules.
- Define performance standards for measurement, comparison, or evaluation of supply chain factors, such as product cost or quality.
- Manage activities related to strategic or tactical purchasing, material requirements planning, inventory control, warehousing, or shipping/receiving.
- Develop procedures for coordination of supply chain management with other mining departments.
- Design or implement supply chains that support business strategies adapted to changing market conditions, new business opportunities, or cost reduction strategies.
- Conduct or oversee the conduct of life cycle analyses to determine the environmental impacts of products, processes, or systems.
- Design, implement, or oversee product returns to ensure products are recycled, reused, or responsibly disposed.
- Evaluate and select information or other technology solutions to improve tracking and reporting of materials or products distribution, storage, or inventory.
- Identify opportunities to reuse or recycle materials to minimize consumption of new materials, minimize waste, or to convert wastes to by-products.

#### **Qualifications:**

- A bachelor's degree/diploma in business, finance or certification from a recognized and accredited purchasing management association (ie. SCMP)

#### **Skills:**

- Ten to fifteen years direct progressively responsible experience in an industrial purchasing environment to include 5 years demonstrated and proven staff supervision.
- Outstanding mathematical skills.
- Proficiency with computer software applications, particularly database management, spreadsheets and word processing.
- Prior experience in using supply chain management solution within an ERP system.
- Strong analytical, problem solving, time management and decision-making skills.
- Excellent communication skills both written and verbal (English)
- Transportation of Dangerous Goods (TDG)
- Workplace Hazardous Material Information System (WHMIS) certification.
- Strong Knowledge and commitment to workplace safety requirements and procedures.
- Cross cultural awareness with an understanding and sensitivity of the challenges associated with differences in cultural and economic backgrounds.

#### **Additional Information:**

- Able to pass a pre-employment medical screening.
- Must be able to lift/move up to 50lbs throughout a work shift.
- Be able maintain high levels of performance over 8 hour shifts.
- Able to work in areas of extreme weather conditions.
- Able to work in close quarters with the team.
- Pretivm promotes a drug and alcohol free work environment through the use of mandatory pre-employment drug and alcohol testing.
- Occasional travel to/from Brucejack Mine will be required.

#### **What we can offer you:**

We are committed to ensuring that all of our team members are kept healthy and safe. To achieve this, we provide comfortable camp accommodations, as well as balanced meals prepared by our culinary team.

Team members can expect access to **TV and wifi**, our **on-site gym** and a variety of recreational activities.

All of our team members are also rewarded with a host of great benefits, including:

- **Paid travel days, including transport to and from site.**
- **Competitive salary commensurate with experience, skills, and qualifications.**
- **Extended medical benefits and wellness coverage.**

It is important to note that the wellbeing of our team is our top priority. As such, we promote a drug and alcohol-free work environment through the use of mandatory pre-employment drug and alcohol testing.

**IF YOU'RE LOOKING FOR AN EXCITING NEW CHALLENGE JOIN PRETIVM AND THE BRUCEJACK MINE TODAY!**

Personal Details

\* Required field

First name* (required)	Last name* (required)
<input type="text"/>	<input type="text"/>
E-mail* (required)	Phone* (required)
<input type="text"/>	<input type="text"/>
Street* (required)	Street Cont.
<input type="text"/>	<input type="text"/>
City, Town or Suburb* (required)	Postcode or Zipcode* (required)
<input type="text"/>	<input type="text"/>
Country* (required)	State, Region or Province* (required)
<input type="text"/>	<div>Please choose...</div> <input type="text"/>

Questions

1. Are you a current employee?\* (required)
- ☐ Yes

☐ No
2. Are you a Canadian citizen or eligible to work in Canada?\* (required)
- ☐ Yes

☐ No
3. If you choose to self-identify as being of aboriginal ancestry, please indicate which band?\* (required)
- ☐ Nisga'a

☐ Tahltan

☐ Skii Km Lax Ha

☐ Gitanyow Wilp

☐ Gitanyow Band

☐ Other

☐ No, I do not
4. If you selected 'Other' in Question 3 above, please indicate which band:.\* (required)
- 
5. Do you currently reside in, or live close to, any of the following communities: Gitlaxt'aamiks, Gitwinksihlkw, Laxgalts'ap, Gingolx, Telegraph Creek, Dease Lake, Gitsegukla, Hazelton, New Hazelton, Stewart, Terrace, Houston BC, Kingkolath,

Greenville, New Aiyansh or Smithers? \* (required)

- ☐ Yes
- ☐ No

6. Have you worked in a camp environment before? \* (required)

- ☐ Yes
- ☐ No

7. How many years of experience you have in an industrial pruchasing environment? \* (required)

8. Do you have a valid driver's license? \* (required)

- ☐ Yes
- ☐ No

9. If yes, please specify class: \* (required)

- ☐ Class 1
- ☐ Class 3
- ☐ Class 4
- ☐ Class 5
- ☐ Other

10. If 'Other,' please specify class: \* (required)

11. Can you provide a clean Driver's Abstract? \* (required)

- ☐ Yes
- ☐ No

12. Briefly outline your experience as it pertains to this role. \* (required)

13. Please tell us why you are interested in this position and how it fits with your career goals. \* (required)

14. Are you willing to submit to a pre-employment medical/drug/alcohol screen and criminal background check? \* (required)

- ☐ Yes
- ☐ No

15. What are your salary/wage expectations? \* (required)

16. What is your current employment status? If successful, when are you available to start? \* (required)

17. What other certifications do you have? \* (required)

NEXT



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Photo Gallery (<https://www.pretivm.com/brucejack/photo-gallery/default.aspx>)

**REGIONAL EXPLORATION**

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